



# WHATCOM

## LAND TRUST

EST. 1984

**Office:** 412 N. Commercial Street, Bellingham, WA 98225

**Pay:** Upon completion of a 300-hour internship through the Student Civic Fellows (SCF) from the Washington Campus Coalition for the Public Good, you will receive a \$1,500 stipend.

**Number of Positions Available:** 2 open until filled.

**Application Deadline:** September 29th, 2024

**Job Title:** Community Engagement Intern

**Reports to:** Volunteer Coordinator

**Anticipated Start Date:** October 1st, 2024

### **About Whatcom Land Trust:**

Whatcom Land Trust is a nationally accredited non-profit organization with the mission to preserve and protect wildlife habitat, scenic, agricultural and open space lands in Whatcom County for future generations by securing interests in land and promoting land stewardship. Since 1984, the Land Trust has protected over 26,000 acres.

### **Job Summary:**

This position will assist in planning, preparing, and co-leading our public and private Volunteer Work Parties while engaging with volunteers of all ages and backgrounds of the community in completing habitat restoration on Whatcom Land Trust-protected properties. They will also assist with our Volunteer Ambassador Program by attending community events to engage with the public and share the mission of Whatcom Land Trust. This internship will also complete data entry and other event-related tasks. Transportation to properties and community events is provided from the office, and no personal vehicle is necessary, however a Driver's License is required.

### **Educational Benefits:**

- Hands-on training and experience at a non-profit
- Improve communication skills with diverse members of our community
- Leadership experience guiding and educating volunteers
- Learn ecological processes, restoration methods, and plant identification

- Opportunity to see unique protected places around Whatcom County
- A chance to make a difference in your community

**Required or Desired Qualifications:**

- Ability to walk on uneven terrain; and ability to lift materials weighing up to 30 lbs. (required).
- Attention to detail and ability to follow directions (required).
- Willingness to work a full day on Wednesday and/or on most Saturdays (required).
- Valid Driver's License (required)
- Active student at Western Washington University (required)
- Needs to attend 8 SCF program activities by May 30<sup>th</sup>, 2025 (required)
- Interest in restoration ecology, protected land management techniques, and natural history of the Pacific Northwest (desired).
- Excellent verbal communication skills (desired).
- Ability to work independently and as part of a team (desired).

**Duties and Responsibilities:**

- Assist in all aspects of Volunteer Work Parties; set-up/clean-up, and engaging and leading volunteers in completing restoration work
- Assist in all aspects of our Volunteer Ambassador Program; set-up/ clean-up, and communicating with the public as a Land Trust representative during community events
- Assist with volunteer recruitment; including dispersing and posting of flyers and information
- Volunteer database maintenance; including data entry, database organization, filing, scanning and/or organizing paperwork
- Additional support around Whatcom Land Trust's office as needed

**To Apply:**

Email your cover letter and resume to [madeline@whatcomlandtrust.org](mailto:madeline@whatcomlandtrust.org) or deliver at 412 N Commercial Street, Bellingham, WA, by September 29th 2024.